

# Creative Hub Worcester

## Art Studio Rental Information and Application

2 Ionic Ave, Worcester, MA 01608 | tel: 978.273.1422 | [creativehubworcester.org](http://creativehubworcester.org) | [rentals@creativehubworcester.org](mailto:rentals@creativehubworcester.org)

Creative Hub Worcester provides affordable studio spaces for artists in all media, as well as gallery space, office space for arts organizations, and classroom space. We welcome both individual artists and groups.

We house approx. 20 studio spaces ranging from 100 to 900+ square feet and rents start at \$200 month. A security deposit equal to one month's rent is required to hold your Studio. In the event that you need to cancel your agreement, 50% of your deposit will be refunded to you. All of our studios are located 2 Ionic Ave in the Old Boys & Girls Club building in downtown Worcester, MA. To see our available units, visit:

[www.creativehubworcester.org/rentalspaces/artiststudios](http://www.creativehubworcester.org/rentalspaces/artiststudios)

### Application requirements

Because studio rentals are popular, the application process is juried. To be considered for a studio, please read the attached Art Studio Rental Guidelines, and then return all of the following materials:

1. **The artist questionnaire (page 3) describing your profile and needs**
2. **Five images of your current work (question 7). Can be a link to an online site or emailed images to [rentals@creativehubworcester.org](mailto:rentals@creativehubworcester.org) Subject: Studio Artist Application Photos**
3. **An artist CV of your professional experience**
4. **A statement about your artwork or yourself as an artist**
5. **Checks made out to Creative Hub Worcester MEMO write CHW Lease Deposit Studio # \_\_\_\_\_**
6. **Applications can either be emailed or mailed**

Creative Hub Worcester  
c/o Stacy Lord  
134 Elm Street, Apt 1  
Worcester, MA 01609

We strive to include a diversity of artists and media in the Creative Hub's community. If your needs are compatible with our space and our philosophy, we will contact you as soon as possible.

Creative Hub Worcester is a charitable organization with fiscal sponsorship through Fractured Atlas. For more information, please call (978) 273-1422 or visit our website at [www.creativehubworcester.org](http://www.creativehubworcester.org).

Thank you for your interest.

# Creative Hub Worcester

## Art Studio Rental Guidelines

At the Creative Hub Worcester, studio artists are expected to cooperate with the staff and each other in maintaining a pleasant and productive work place that is also friendly to the public. Each artist helps us create a professional studio environment and supports a consistent, positive community in the art center.

### **Studio artists are asked to follow guidelines that include but are not limited to:**

1. **Contract.** You must sign on to a yearly occupancy agreement. Occupancy extensions will be reviewed every two years to ensure that tenants remain active contributors to the Creative Hub community.
2. **Deposit.** A security deposit equal to one month's rent is required at time of approval, and is refundable if the space is well maintained. There is a 50% penalty if the studio is vacated before lease term ends.
3. **Membership.** As an artist in the Creative Hub's community you are entitled to a discounted membership rate. This is a fee that is optional and in addition to the monthly artist studio rent.
4. **Fees.** In addition to rent, a small monthly fee (CAM) is required to cover operating costs and utilities, such as building security, dumpster, snow removal, and janitorial services for common areas.
5. **Insurance.** Consider what insurance coverage you may need, if any, in addition to that provided by Creative Hub Worcester.
6. **Access.** We would ask that you strongly consider opening your studio to the public on a regular basis. Providing a rich, diverse art center experience to the wider community is an important part of our mission.
8. **Events.** We host Open Studios and other events several times a year. We ask that you participate whenever possible; these events will increase your visibility, and provide an opportunity to interact with the public.
10. **Community.** It is essential that you cooperate with Creative Hub's staff and fellow artists and with other guidelines that pertain to safety and common courtesy.

# Creative Hub Worcester's Studio Rental Application

2 Ionic Ave Worcester MA 01908 | tel: 978-273-1422 | creativehubworcester.org | rentals@creativehubworcester.org

1. Date \_\_\_\_\_ Studio Interested in \_\_\_\_\_
2. Name \_\_\_\_\_
3. Address \_\_\_\_\_
4. Phone \_\_\_\_\_
5. Email address *Please Print!* \_\_\_\_\_
6. What is the best way to get in touch with you? Email \_\_\_\_\_ Phone \_\_\_\_\_ (call or text)
7. Website or online site that we can review/see your artwork. If you do not have any images online you may email them to rentals@creativehubworcester.org Subject: Studio Artist Application Photos  
*Please Print!* \_\_\_\_\_
8. What media do you work in?  
\_\_\_\_\_
9. Do you have special equipment needs? \_\_\_\_\_
10. Do you have special ventilation needs? \_\_\_\_\_
11. Do you work with any hazardous or flammable materials? No \_\_\_\_\_ Yes \_\_\_\_\_ Please Specify:  
\_\_\_\_\_
12. How long have you been working as an artist professionally? \_\_\_\_\_
13. What time of day do you see yourself working in your studio?  
Early mornings (6-9am) \_\_\_\_\_ Mornings (9am-noon) \_\_\_\_\_ Day time (noon-3pm) \_\_\_\_\_  
Late afternoons (3-6pm) \_\_\_\_\_ Early Evening (6-9pm) \_\_\_\_\_ Evening(9-midnight) \_\_\_\_\_
14. Do you sell your work or exhibit your work on a regular basis? \_\_\_\_\_
15. Do you have any special skills that you can contribute to CHW?  
\_\_\_\_\_
16. Will you be willing to open your studio to the public during Open Studio Days?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain \_\_\_\_\_
17. Please provide the name and phone number of a personal reference.  
\_\_\_\_\_
18. By signing below, I certify that all of the information above is true and accurate to the best of my knowledge.  
\_\_\_\_\_

**Please return to:**

Creative Hub Worcester  
c/o Stacy Lord  
134 Elm Street, Apt 1

**Please make deposit check out to:**  
**Creative Hub Worcester**  
Memo: Lease Deposit Studio # \_\_\_\_\_

info: www.creativehubworcester.org  
email: rentals@creativehubworcester.org  
Phone: (978) 273-1422